



ADVISORY REGARDING COMPLETING DOCUMENTS ELECTRONICALLY

The following documents are being forwarded to you for review and electronic signature. As your agent, I recommend that you read the following prior to signing these documents.

- 1. PLEASE READ EACH DOCUMENT:** It is important that you read and understand each of these documents prior to signing or initialing them in the places indicated. You should take the time to read through each and understand what you are signing, just as you would if you were handed paper copies of these documents.
- 2. TAKE YOUR TIME:** There may be a temptation to just skip from one place indicated for your signature to the next. This is easy to do when signing documents in electronic format. However, **TAKE YOUR TIME.** Review the document for understanding prior to signing or initialing.
- 3. OPTIONAL SIGNATURES OR INITIALS:** If there is an indication that a signature or initial is optional, take your time to consider whether you wish to sign/initial that paragraph or provision to include it in the contract.
- 4. MORE THAN ONE SIGNER:** If more than one person is required to sign the following documents, it is essential that each party separately affix their signatures where indicated on each document.
- 5. QUESTIONS OR CONCERNS:** If you have any questions or concerns, it is important that you call or e-mail me at the contact information that you already have and may appear on these documents. I am available to assist you, just as if we were together reviewing paper documents.

I have received and read this Advisory.

Seller/Buyer: _____

Date: _____

Seller/Buyer: _____

Date: _____